

Aleutian Islands Waterways Safety Committee

Managing Board Meeting Summary

January 17, 2024
9:00 am – 10:00 am (AKST)

Board Attendees:

Captain Buddy Custard (USCG, Ret.),
President
Peggy McLaughlin, Vice President/WSC
Chairwoman
Shari Coleman, Secretary/Treasurer

Others:

Sierra Fletcher, Nuka Research
Haley Griffin, Nuka Research

Call to Order and Approval of Agenda

The January meeting of the AIWSC Managing Board was called to order at 9:11am (AKST) by Captain Buddy Custard.

Motion Ms. McLaughlin, Ms. Coleman to approve the agenda as presented. Motion approved by non-objection.

Approval of Meeting Summary December 8, 2023

Motion to approve the December 8, 2023, meeting summary tabled until the next managing board meeting on January 31st, 2024.

Review Action Items/Old Business

Captain Custard reviewed action items from the last board meeting and old business topics. He stated that the WSC's bank account is set up at Key Bank and that he is working with the account manager at Alaska Chadux to deposit \$5,000 into the account. He stated that a receipt will be needed from the committee for the records at Alaska Chadux and asked Ms. Coleman to sign the acknowledgement of received funds, and Ms. Griffin stated that she will send a document with AIWSC letterhead to Captain Custard. Insurance quotes will be obtained after funds are established in the WSC's bank account.

Captain Custard stated that the registered agent for the WSC is Alaska Chadux Network, and that he filled out and submitted all the required paperwork with the State of Alaska, including the 2022 biennial report form. This item is resolved. Captain Custard stated the intent of the Managing Board to review the Bylaws and highlight questions and concerns within the document to ensure they are up-to-date and remain aligned with the mission of the WSC once operations pick up again. No further action taken. Ms. McLaughlin suggested that discussion of the Bylaws be added as an item of business onto the next full Board meeting agenda, and asked Ms. Fletcher for the password for the Board Member login on the AIWSC website. Finally, Buddy spoke to the 2024 National Harbor Safety Committee Conference and stated that he will send an email to the Board with details.

Funding

Captain Custard spoke to funding requests and has asked a lobbyist that works with Alaska Chadux to look into obtaining funds from the cruise ship head tax and find the legal analysis that details this funding process to use as a basis to obtain funds. Ms. Coleman provided an update on the Selendang Ayu funds, thanking Aaron Poe for giving her the history of the Selendang funding and stating that she spoke with legislative assistants Kevin Swanson and Matt Robinson while in Washington D.C.

They are looking into the progress of the funds and will provide Ms. Coleman with their status. Ms. Coleman will forward the information on the Selendang Ayu funds to Captain Custard.

Facilitator's Report

Ms. Griffin reported the results of the Google form sent out to the WSC in December to gauge their availability for a meeting in February and the topics to be discussed at the meeting. She suggested that the Board choose a date for the meeting. Due to conflicts with the chosen times, Ms. Griffin will send out a Doodle Poll to the Committee to gauge availability for the first week of March to hold the meeting instead. She also reported the results of the vacancy announcement and listed the applicants for consideration, Kyle Watson and Captain Steve White.

Ms. Fletcher also reported that she had sent a draft contract for facilitation services to Captain Custard, for the Board's consideration when appropriate. Captain Custard reported forwarding the contract to the Board for their review. Ms. McLaughlin expressed her readiness to push forward a report to the Unalaska City Council to obtain funding for the AIWSC. Ms. Fletcher suggested that the contract could be approved for a limited time (e.g., 4-6 months) until more funds are obtained and so the Committee isn't locked into a contract. Captain Custard suggested that the Board hold a special meeting to approve the contract after it is reviewed. The Board will review the Nuka Contract and communicate any needed changes before the meeting. Discussion tabled.

Membership Committee and Workgroups

<p>Motion Ms. McLaughlin, Ms. Coleman to ratify amended Resolution 24-01, appointing Captain Steve White to the primary Vessel Monitoring and Tracking seat. Motion approved by non-objection.</p>

The Board members discussed the appointments of Kyle Watson and Captain Steve White. The decision was made to table Mr. Watson's appointment to the next meeting until more information is obtained, specifically if he is based in Alaska if he has experience working in the Aleutian Islands. Ms. Griffin will reach out to Mr. Watson.

Captain Custard stated that he hasn't heard from P&I Investments and will reach out again for interest in joining the committee. Ms. McLaughlin stated that the WSC strives to encompass groups that have societal and cultural interests in the region's waterways, as well as groups with business interest. Due to overlapping interests, she suggested that the Board discuss combining the Terminal Operators and Cargo Ships seats or conducting outreach to APL Logistics to fill the vacant Cargo Ships seat. She stated that she will conduct outreach to the Qawalangin Tribe and Karen Pletnikoff (APIA) for applicants interested in the Native Interest stakeholder seat.

New Business

Ms. McLaughlin stated that the Board should consider an attendance policy for both the Managing Board and Committee as activity starts up again. Captain Custard agreed, stating that existing language in the Bylaws regarding participation and attendance can be refined. Establishing these expectations with the Committee up front is a top priority. Another priority of the Managing Board is to fill the recently vacant Board seat.

At the next Board Meeting, the Board members will address how to fill the Board vacancy, discuss any changes needed to the Bylaws, address the Nuka Contract, approve the December 8th meeting minutes, discuss the date and agenda for the Committee meeting and make a final decision on Mr. Watson's application.

Review Action Items & Next Steps

- Ms. Griffin will send the Board Member password for the AIWSC website to the Board. *complete*
- Managing Board will review the WSC Bylaws. *ongoing*
- Ms. Griffin will send out a poll to the Committee for availability the first of March. *complete*
- Ms. Coleman will forward information on the Selendang Ayu funds to Captain Custard.
- Ms. Griffin will find AIWSC letterhead to send to Buddy for receipt records. *complete*
- Ms. Griffin will send Resolution 24-01 to Ms. Coleman for signature. *complete*
- Ms. Coleman will sign Resolution 24-01. *ongoing*
- Ms. McLaughlin will conduct outreach to the Qawalangin Tribe and Ms. Pletnikoff for applicants to the Native Interest seat on the WSC. *ongoing*
- Managing Board will review the contract from Nuka Research for facilitation services and communicate any changes needed. *ongoing*
- Ms. Griffin to reach out to Mr. Watson to obtain more information regarding his experience in the region. *complete*
- Captain Custard will conduct outreach to P&I Investments to solicit interest in the WSC. *ongoing*
- Captain Custard will send an email to the Board regarding details for the 2024 National Harbor Safety Committee Conference. *complete*
- Ms. Griffin will disseminate the National Harbor Safety Committee Conference information to the committee and ex-officio members. *complete*

Set Next Meeting

The next meeting of the Managing Board will take place on January 31st from 9:30am – 10am (AKST) on Zoom.

Adjourn

Motion Ms. McLaughlin, Ms. Coleman to adjourn the meeting at 10:13am. Meeting adjourned.

Meeting Materials:

1. Meeting Summary – December 8th, 2023
2. Committee Roster
3. Resolution 24-01 Committee Appointments
4. Resumes and Letters of Interest
 - a. Captain Steve White
 - b. Kyle Watson