

Aleutian Islands Waterways Safety Committee
Convening Workgroup
Meeting Summary
September 18, 2017
8:30 AM
Teleconference

Attendees:

Aaron Poe, Aleutian and Bering Sea Islands LCC
David Arzt, Alaska Marine Pilots Association
Mayor Frank Kelty, City of Unalaska
Andrew Mew, Alaska Maritime Agencies

Ex Officio:

CDR Justin W. Jacobs, U.S. Coast Guard, Sector Anchorage
Geoff Merrell, Alaska Department of Environmental Conservation

Other:

Tim Robertson, Nuka Research and Planning Group
Sara Nichols, Nuka Research and Planning Group

Board of Directors Selection

The group discussed the number of seats the Board should have, and decided to keep it at five even though there are eight viable applicants with good qualifications. Once the Board is established they will have the option to increase the number of seats. Keeping in mind that travel to meetings will be a burden to the organization's budget, the group agreed to keep the number of seats low at this time.

Nuka will circulate a ballot via email for members to vote for their top five choices out of the applicants. After all ballots are tallied, a written ratification will be conducted via email. All applicants will be notified immediately of the results. Those not voted in will be invited to contribute at the committee level.

After this is accomplished, the Convening Workgroup will have completed its purpose, and the last duty will be to meet with the Board to hand over the "baton" on October 16.

Meeting Summary of Aug 9, 2017

Motion Mr. Mew, Mr. Poe to approve the meeting summary of August 9, 2017, as presented.
Approved without objection

Final Charter Draft

Motion Mr. Poe, Mr. Mew to approve the Charter of the Aleutian Islands Waterways Safety Committee in its final draft form. Approved without objection

Initial Bylaws

The group was instructed to notify Nuka if anything in the document concerned them. It is the Managing Board's responsibility to finalize the Bylaws, but the Convening Workgroup can act in an advisory capacity.

Review Action Items

Mr. Robertson congratulated the group on the completion of their duties and expressed his appreciation for their willingness to engage with the project at this level. The AIWSC is well on its way to being a great organization.

Next Meeting

The next meeting will be in Anchorage on 16 October, 2017, when the Convening Workgroup hands over duties to the newly founded Board.

Meeting adjourned at 9:30AM.

Meeting Materials:

- 9 August Meeting Summary
- Committee Charter Draft
- Letters and Resumes from Managing Board Applicants
- Initial Bylaws

ADDENDUM: Email Ballot Results for selection of Initial Managing Board of Directors

- Mayor Joe Bereskin, City of Akutan
- Captain Buddy Custard, Alaska Maritime Prevention and Response Network (AMPRN)
- Mayor Frank Kelty, City of Unalaska
- Shirley Marquardt, Office of the Governor, State of Alaska
- Peggy McLaughlin, Port of Dutch Harbor