

Aleutian Islands Waterways Safety Committee
Managing Board
Meeting Minutes
December 4, 2017
8:30 AM
AMPRN Conference Room
1400 W. Benson, Suite 420
Anchorage, AK

Attendees

Board

Captain Buddy Custard, Secretary/Treasurer
Mayor Frank Kelty, President
Shirley Marquardt, Vice-President
Peggy McLaughlin, WSC Representative

Other

LT Bart Buessler, Office of Coast Survey, National Oceanic and Atmospheric Administration (NOAA)
CDR Justin W. Jacobs, U.S. Coast Guard, Sector Anchorage (USCG)
LT David Parker, U.S. Coast Guard, Sector Anchorage (USCG)
Aaron Poe, Aleutian and Bering Sea Island Landscape Conservation Cooperative (ABSI LCC)
Tim Robertson, Nuka Research and Planning Group
Sara Nichols, Nuka Research and Planning Group

The Aleutian Islands Waterways Safety Committee (AIWSC) Managing Board Meeting was held at the AMPRN Conference Room, Anchorage, and came to order at 8:40AM on December 4, 2017.

In a brief Safety Minute, Captain Custard provided information to the group regarding the location of emergency exits, restrooms, and elevators, and the procedures for gathering outside in the case of an emergency.

October 16, 2017 Meeting Summary

Mayor Kelty requested that the term "Summary" be substituted with "Minutes" in this document and in any other meeting recap going forward.

Motion Marquardt, Custard to approve the Meeting Minutes of October 16, 2017, as amended. Motion Passes (4-0)

Ex-Officio Comments

CDR Jacobs that the USCG made an effort to generate interest in the Committee while in Dutch Harbor, and suggested they would be happy to do all they can to generate more. Mr. Poe reported that he was focusing on the Pribilofs and St. Paul area to help diversify the group.

Committee Membership Selections

Motion Marquardt, McLaughlin to amend the AIWSC Charter, Section 5.1 Voting Membership to create seat u) “Vessel Monitoring and Tracking” under Others, and to amend Section 5.2 Non-voting Membership by removing Marine Exchange of Alaska from the list. Motion Passes (4-0)

The group discussed the Committee seats as they pertain to those who applied and the vacancies remaining from a lack of applicants.

Motion Marquardt, McLaughlin to appoint the AIWSC Committee Members as listed below:

(b) Commercial Fishing – Catcher Vessels >125ft, Primary	Chris Woodley
(d) Passenger Vessels, Primary	Steven Gabelein
(h) Assist Tugs (docking, rescue), Primary	Chris Iszler
(k) Oil Spill Response, Primary	Matt Melton
(k) Oil Spill Response, Alternate	Thomas Tunnel
(m) Salvage, Primary	Todd Duke
(n) Alaska Native Interest, Primary	Thomas Robinson
(o) Conservation Organizations, Primary	Andrew Hartsig
(p) Marine Pilots, Primary	Captain David Arzt
(q) Ship’s Agents, Primary	Andrew J. Mew
(r) Subsistence User, Primary	Karen Pletnikoff
(s) AIWSC Managing Board, Primary	Peggy McLaughlin
(s) AIWSC Managing Board, Alternate	Captain Buddy Custard
(t) At Large, Primary	Leslie Pearson
(t) At Large, Alternate	Melissa Good
(u) Vessel Monitoring and Tracking	Captain Ed Page

Motion Passes (4-0)

The group further discussed how to handle the vacant seats and each volunteered to approach parties within the various industries to generate more interest. These are listed separately in the Action Items Review of this document.

Old Business

West Coast Harbor Safety Committee Summit

Mr. Poe reported on his experience and involvement at the West Coast Harbor Safety Committee Summit at the end of October. There are three of these Harbor/Waterway Safety Committees in Alaska, and there is potential for pooling together for future funding and other collaborative efforts.

AIWSC Logo

The group deliberated over the four options presented for the AIWSC logo and decided on option two with the removal of the small boat and the fish. This logo will be used on the website, WSC letterhead, and other branding efforts going forward.

New Business

Travel Policy

Nuka Research presented a draft travel policy to be followed when arranging travel for future WSC Meetings. This is a guideline or philosophy to help keep the organization within budget parameters throughout the project. The group discussed the need for efficiency in developing the agendas so that travel funds are not squandered for short meetings with few action items.

**Motion Marquardt, Custard to approve the AIWSC Travel Policy as presented.
Motion Passes (4-0)**

Date and Place for WSC Meeting

The group discussed aspects of a proposed agenda (Organization overview, Workgroup Development, and an introduction to the concept of a Waterway Safety Plan.)

The first meeting of the WSC will be held in Anchorage on February 28, 2018.

Nuka will work with President Kelty and Chair McLaughlin to develop an agenda, and will also look into free or low-cost meeting place to accommodate the group. Captain Custard offered the AMPRN Conference Room for any and all future Managing Board meetings.

Review Action Items

- Committee Seat Applicant Outreach: Custard – American Seafoods, OSI; Kelty – crabbers; McLaughlin – Matson, Delta Western, Harbormasters/Local Government; Marquardt – AML; Robertson – Doug Davis
- Nuka will send out notice to applicants of Committee Selection results
- Nuka will work with Kelty and McLaughlin to develop the first WSC Agenda
- Nuka will work with Aaron Poe to find a suitable meeting place for the Committee

Next Meeting

A Managing Board Meeting (teleconference) was tentatively set for January to approve any additional applicants generated by the aforementioned outreach.

Adjourn

Motion Custard, McLaughlin to adjourn. Motion Passes (4-0)

Meeting adjourned at 10:25 AM